

1. CALL TO ORDER

Regular meeting #7 for 2017 of the Grand Bank Town Council was held in the Executive Boardroom at the Grand Bank Municipal Center on Wednesday, June 14, 2017 at 4:40 p.m.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh, Councillors Rick Grikis and Travis Parsons attended along with Town Clerk Cathy Follett, Office Administrator Sheila M. Dolimount, and Recreation Director Tom Burton. Also in attendance Paul Herridge of the Southern Gazette. Councillor Roger Brooks was working, Councillor Bruce Warren had another meeting, Councillor Stan Burt and Town Manager Wayne Bolt were out of Town.

2. ADOPTION OF AGENDA

MOTION 2017-2858: T. PARSONS/C. WELSH

Motioned that the agenda be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

3. DELEGATIONS - NIL**4. ADOPTION OF MINUTES**

MOTION 2017-2859: R. GRIKIS/T. PARSONS

Motioned that the minutes of the regular meeting for May 23, 2017 be adopted as presented.

ALL IN FAVOUR MOTION CARRIED

5. BUSINESS ARISING FROM MINUTES - NIL**6. INCOMING CORRESPONDENCE FOR ACTION****a. Amy & Chesley Price**

Received a letter from Mr. & Mrs. Price concerning the location of their main water shut off valve, they have concerns that should they have a water leak in their home and the valve is not found then they could run into damage to their home. They have requested that the Town locate their water shut off valve. Town Manager Bolt advised Town Clerk Follett that this was taken care of on May 29, 2017.

b. Heart & Stroke Foundation

Received an email from the Heart and Stroke Foundation requesting the Town participate in the Mayor's March, the event and funds must be returned to the Heart and Stroke no later than September 30, 2017. Council agreed to not participate this year.

7. INCOMING CORRESPONDENCE FOR INFORMATION**a. Department of Municipal Affairs**

* Received a circular regarding the Community Sustainability Partnership Accountability Measures and Exemptions, the circular clarifies the accountability measures required to be eligible for funding under the Municipal Operating Grant and Provincial Gas Tax Revenue Sharing program for 2017-18.

* Received a letter regarding the assessment of dam safety for the Town owned dam.

* Received an email regarding the changes to the Municipal Elections Act, namely campaign contributions.

b. SNC-Lavalin Inc

Received a letter from Keith Bartlett, Project Engineer – SNC-Lavalin Inc., advising that the tender for the Old Road/Lee's Lane – Water, Sewer & Storm Installation be awarded to Bennett's Construction Ltd, the lowest bidder.

c. Burin Peninsula RCMP

Received an email from Constable Rhonda Strickland regarding the number of calls received regarding the welfare of Jared Longmire's dog located on West Street. They believe he has since moved.

d. Burin Peninsula Chamber of Commerce

- * Email regarding Public Service Employment Opportunity.
- * Newsletter of the Atlantic Chamber of Commerce ACCION News – May 2017
- * Nominations now open for the Private Business Growth Awards 2017

e. Professional Municipal Administrators (PMA)

Received an email for PMA asking for information to help promote the Town.

f. Flat Stanley

Received an email from a Kindergarten class near London, Ontario, asking if the Town could take Flat Stanley around the Town and take pictures of him at the mural, by the ocean, etc, and send the pictures back to them. Flat Stanley is trying to reach 150 spots across Canada in celebration of Canada's birthday. Council agreed to participate.

g. Burin Peninsula Health Care Foundation

Received a thank you letter from the Foundation for the Town's support during the Kin & Friends Annual Radiothon.

8. COMMITTEE REPORTS**a. Finance Committee**

Deputy Mayor Welsh, Committee member, presented a written report of a meeting the Committee held on June 7, 2017.

MOTION 2017-2860: C. WELSH/R. GRIKIS

Motioned that the Finance Committee report of June 7, 2017 be accepted with the addition of Councillor Grikis in attendance.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2017-2861: C. WELSH/T. PARSONS

Motioned that the Town of Grand Bank submit its Capital Investment Plan to the Department of Municipal Affairs and Environment for Gas Tax funding in the amount of \$19,550 for Paving of Mistywave Crescent.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2017-2862: C. WELSH/R. GRIKIS

Motioned that, in accordance with Section 137 of the Municipalities Act, the Town of Grand Bank proceed with a tax sale of the property at #22 Seaview Road, Grand Bank.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2017-2863: C. WELSH/T. PARSONS

Motioned that the Town of Grand Bank approve the following Tax Recovery Plan for 2016:

A. Status of 2015 Objective(s)

The Town of Grand Bank was able to recover approximately 55% of the 2015 outstanding tax receivable balance by December 31, 2016.

The Town of Grand Bank placed accounts with Small Claims Court and a Collection Agency. As well, the Town requested payroll deductions on several accounts and commenced Tax Sales on several properties.

The Provincial Government changed the procedure for payment of AES clients; thus, limiting access to the Town in determining if clients' accounts will be paid by AES directly or by the client. The client may not be responsible for paying, due to several reasons, including insufficient income or because they moved.

In accordance with the Utilities Act, several telecommunication companies, including Bell Express Vu, have not forwarded payment as per their invoice. The Town continues to charge these companies in the hope that payment will be received in the future.

B. 2016 Objective(s)

The Town's objective is to recover 80% of the outstanding taxes receivable by December 31st each year.

In order to ensure the availability of sufficient municipal services, it is important that residents and businesses make their payments to Council by September 30, or otherwise be placed on the Town's arrears listing and held subject to the Town's arrears recovery actions as presented in the Town of Grand Bank's Policy #10-Collection Policy and Procedures/Tax Recovery Plan attached to this report.

ALL IN FAVOUR

MOTION CARRIED

b. Development Committee

Deputy Mayor Welsh, Committee Chairperson, presented a written report of a meeting the Committee held on June 8, 2017.

Item 2a. Deputy Mayor Welsh noted that he spoke to the property owner regarding the line of sight and they have no problem with issuing the permit.

Item 2o. Town Clerk Follett advised she met with the representative from NL Power and they advised the 7' x 19' extension can't be permitted as there isn't the required clearance from the overhead power line.

MOTION 2017-2864: C. WELSH/R. GRIKIS

Motioned that the Development Committee report of June 8, 2017 be accepted with the approval of item 2a, and with the approval of the 5' x 13' extension and step for item 2o.

ALL IN FAVOUR

MOTION CARRIED

c. Burin Peninsula Regional Service Board

Councillor Grikis provided the minutes of the meetings held on March 29, 2017 and April 26, 2017.

9. OLD BUSINESS

a. Stoodley Place - Update

Mayor Matthews noted that Stoodley Place is now completed. The project was completed on time and under budget. The area will be paved by September of this year.

b. MV Atlantic Pursuit

Mayor Matthews advised he recently spoke to the Harbour Master who spoke to the owner of the vessel. The owner indicates it will be approximately another 45 days before the vessel can be moved.

c. Swimming Pool - Update

Mayor Matthews advised that the new heater is in for the pool and there will be realignment of the pipes completed tomorrow and water is in the pool. It is still on track to open by the end of June. It was agreed that our citizens will be advised of the positive results.

d. Garbage Bin Program

Mayor Matthews advised a meeting will be arranged with Burin Peninsula Regional Service Board to discuss the purchase of the bins.

10. NEW BUSINESS**a. Summer Hours**

Mayor Matthews noted that summer hours started for our staff this past Monday.

b. Grand Bank Dam

Mayor Matthews noted a letter was received from the Department of Municipal Affairs and Environment regarding the assessment of Dam Safety. It was noted that the engineers will answer all the questions on the Town's behalf regarding the dam safety.

c. Canada 150 Celebrations

Mayor Matthews noted that funding has been received and a list of activities will be provided to our citizens in the near future. A community barbeque is being planned and the Town of Fortune will be invited.

d. Council/Staff Barbeque

Mayor Matthews advised staff will arrange the date.

e. Policy - Flags

MOTION 2017-2865: R. GRIKIS/T. PARSONS

Motioned that the Town of Grand Bank adopt the following policy, which is subject to be reviewed annually.

Town Municipal Centre and War Memorial Flags

The Canada, Newfoundland and Labrador and Town of Grand Bank flags will be flown at the Town's Municipal Centre. The Town flag shall be removed and replaced by special requests in the event we are commemorating an occasion such as MS, Voice Against Violence, Remembrance Day, etc.

The Canada, Newfoundland and Labrador and Union Jack flags will be flown at the War Memorial.

Flags at the Municipal Centre and War Memorial will be flown starting in the first week of May and taken down in the first week of December. During this period all flags will be checked on a weekly basis for wear and tear and timely replacement if required. The Facilities Manager will be responsible to ensure there is an adequate inventory of all flags in stock, and to ensure any flag in a deteriorated condition is taken down immediately and replaced.

ALL IN FAVOUR MOTION CARRIED

11. COUNCILLORS FORUM**a. Grand Bank Seafoods Inc./Clearwater**

Mayor Matthews noted a meeting was held today with officials from the company. It was a very positive meeting and good things are happening at the plant.

b. Swimming Pool Schedule

Deputy Mayor Welsh noted that there was a new schedule reviewed and approved by the Recreation Commission last evening.

c. Theater

Deputy Mayor Welsh noted that plans are continuing for this season of the Grand Bank Regional Theater with the hope to open on schedule.

d. Canada Day Celebration

Deputy Mayor Welsh noted that several members of the clergy will be out of town and the Salvation Army Band is unavailable. It was agreed to continue with the celebration and remembrance ceremony.

e. Honorarium

MOTION 2017-2866: C. WELSH/R. GRIKIS

Motioned that the second quarter honorarium be paid for all councillors.

ALL IN FAVOUR

MOTION CARRIED

f. Geologist

Mayor Matthews noted that approximately 38 Geologist will be visiting the Town June 27-29. It was agreed that some tokens from the town will be provided to them.

g. Signage - Community Park

Councillor Grikis wondered if signage will be put in place soon at the Community Park. Recreation Director noted this is in process.

h. Mowing

Councillor Grikis thanked the maintenance crew for doing a great job with the mowing. Recreation Director Burton noted that some citizens are requesting that the Town mow areas that are private property. It was agreed that this won't be done. Councillor Parsons noted that he received several good comments regarding the mowing of the soccer field.

i. Swimming Pool

Councillor Parsons thanked Mayor Matthews and staff for all the hard work they have done to get the swimming pool up and running.

j. Bullying at the Park

Deputy Mayor Welsh noted that concerns have been raised regarding bullying at the Community Park. Recreation Director Burton noted that the Recreation Commission are in the process of finalizing the rules of the park which will then be posted.

12. COMMUNICATIONS FROM TOWN OFFICIALS

a. RCMP - Meeting

Office Administrator Dolimount noted that Corp. Tim Williams is available to meet with council the last week of June. It was agreed to arrange the meeting.

b. Students

Recreation Director Burton noted most students have been hired this week. It was agreed that a list will be provided when the hiring is complete.

13. ADJOURNMENT

MOTION 2017-2867: C. WELSH/R. GRIKIS

Motioned that the meeting adjourn at 5:35 p.m.

ALL IN FAVOUR

MOTION CARRIED

Confirmed by: Rex C. Matthews

Cathy Follett

Town Clerk

Date: July 4, 2017