

1. CALL TO ORDER

Regular meeting #4 for 2020 of the Grand Bank Town Council was held via Zoom on Monday, May 25, 2020 at 2:15 p.m. due to the Covid-19 pandemic.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh, Councillors George Bennett, Jack Burfitt, Roger Brooks, Stan Burt and Rick Grikis attended along with Town Manager Wayne Bolt, Town Clerk Sheila M. Dolimount, Recreation/Operations/Maintenance Director Tom Burton and Administrative Clerk Michelle Patten. Also joining the meeting through Zoom was Sadie Parsons.

2. ADOPTION OF AGENDA

MOTION 2020-3244: J. BURFITT/C. WELSH

Motioned that the agenda be adopted with addition to New Business: 10. (f) Road Improvements.

ALL IN FAVOUR MOTION CARRIED

3. DELEGATION

4. ADOPTION OF MINUTES

MOTION 2020-3245: R. GRIKIS/S. BURT

Motioned that the minutes of the Regular Meeting for April 23, 2020 be accepted as presented.

ALL IN FAVOUR MOTION CARRIED

5. BUSINESS ARISING FROM MINUTES

a. Public Consultation

Deputy Mayor Welsh questioned if anything has been received from the Consultants regarding the new Town Hall. Mayor Matthews advised that they are working on the report, and nothing official has been presented to the Town at this time.

b. Annual Leave

Councillor Burt questioned if there was any issue with the annual leave by the outside staff. Mayor Matthews advised a grievance has been received and he stated a Committee will be set up to meet with union to discuss the grievance. Town Manager Bolt advised he hasn't heard anything on this matter to date.

c. Development – Action

Mayor Matthews questioned Councillor Burt whether he saw the truck parked in the area of Charlotte Street or was told it was there. Councillor Burt stated that when he was out for a walk he saw it still parked there following the letter sent to the resident by Council.

d. Burin Peninsula Joint Councils

Councillor Grikis advised that there is nothing in place yet for a meeting.

e. Nature Trail

Councillor Burfitt advised that he received inquiries regarding the change to the direction arrows at the Nature Trail. He requested that a email go out to councillors when a change is being made on a decision that was made by Council. It was agreed that Councillors would be notified immediately.

6. INCOMING CORRESPONDENCE FOR ACTION

a. Concerned Citizen

Received an email regarding dogs roaming in the Bayview Street and Pleasant Street areas. Also, concerns about people not cleaning up after their dogs on the Nature Trail. The concerned citizen also advised ATV's have been driving recklessly on the town streets and using the Nature Trail. To be discussed later in the meeting.

7. **INCOMING CORRESPONDENCE FOR INFORMATION**

a. **Grand Bank Volunteer Fire Department**

- * Received a letter advising that Mark Downey has completed his firefighter minimal standards exam.
- * Received a list of the current firefighters for 2020.

b. **Department of Children, Seniors and Social Development**

Received a letter that was forwarded to the Community Youth Centre advising they are approved for a Summer Recreation Program for 2020 in the amount of \$4,413.00.

c. **Evans, Gary**

Received an email with some proposed solutions that may attract more people to move here. Copy for councilors.

d. **The Royal Canadian Legion**

Received a letter advising of the July 1, 2020 Memorial Day Celebrations and following the Health and Safety Guidelines due to the Covid-19 Pandemic.

e. **Municipal Assessment Agency**

Received a letter regarding the 2021 Assessments.

8. **COMMITTEE REPORTS**

a. **Finance Committee**

Councillor Burt, Committee Chairperson, presented a written report of a meeting the Committee held on May 20, 2020.

MOTION 2020-3246: S. BURT/R. GRIKIS

Motioned that the Finance Committee report of May 20, 2020 be accepted with items #2 and #6 being deferred and an amendment to item #11 to increase the gift from \$20 to \$25 and do a cheque for each student.

ALL IN FAVOUR

MOTION CARRIED

MOTION 2020-3247: S. BURT/C. WELSH

Motioned that the Town of Grand Bank proceed with a funding request for the Grand Bank Trail Upgrades as per the application completed by Innovative NL for the New Covid-19 Stream of funding under the Federal/Provincial Infrastructure Program.

ALL IN FAVOUR

MOTION CARRIED

b. **Development Committee**

Deputy Mayor Clayton Welsh, Committee Chairperson, presented a written report of a meeting the Committee held on May 20, 2020.

MOTION 2020-3248: C. WELSH/J. BURFITT

Motioned that the Development Committee report of May 20, 2020 be accepted with the exception of item 2. (l) and an amendment to item 6 “stating 6 weeks to be removed”.

ALL IN FAVOUR

MOTION CARRIED

Deputy Mayor Welsh removed himself from the meeting, as he is in a conflict of interest.

MOTION 2020-3249: J. BURFITT/R. BROOKS

Motioned that the development application for bondr001 be approved based on approval being received from Newfoundland Power.

ALL IN FAVOUR

MOTION CARRIED

Deputy Mayor Welsh returned to the meeting.

9. **OLD BUSINESS**

a. **Canada Day/Memorial Day**

Mayor Matthews advised that he has been in contact with Paul Hillier from Provincial Legion Command regarding Memorial Day to see what the Town can do to celebrate this important day, now that we are no longer able to have a large gathering due to Covid-19.

b. **Resumption of Municipal Services**

Mayor Matthews advised that the Town needs to start resuming normal work, however making sure that all Public Health measures are in place for inside and outside staff, before opening to the public. Mayor Matthews also recommends that the Town Manager and Town Clerk take the necessary steps to ensure those measures are in place. Deputy Mayor Welsh questioned if we should wait until June 8th when government will move to Alert Level 3 which allows for more businesses to open. After some discussion, it was agreed that the Town Office would re-open on June 1st and the Seasonal Staff would be hired on.

c. **ATV Municipal Usage**

Mayor Matthews advised that most ATV owners abide by the rules, have their bikes registered, insured, and use the required safety equipment, drive slowly and only use their ATVs on Town streets to get to an approved trail. There are some people who are not abiding by the law and are causing issues in certain areas of the community. It was agreed that the RCMP be written about the misuse of ATV's in Town.

d. **Policy #66 – Permit: Wood Storage & Cutting**

MOTION 2020-3250: J. BURFITT/S. BURT

POLICY #66 SUBJECT: PERMIT - WOOD STORAGE AND CUTTING

I, _____ of _____, Grand Bank NL, hereby agree and accept the terms and conditions of an area designated by council for the storage and the cutting up of my wood. I accept full responsibility for this site while I have wood on the property, and absolve council of any blame whatsoever for anything that might happen on this site while my wood is stored at this location. **I am requesting use of this site from _____ to _____ inclusive, and understand I must reapply for an extension to my permit should I exceed the time frame noted above.**

- a. Permit to be issued **to applicant** at no cost.
- b. The site is not to be altered in any way.
- c. Clean-up thorough fare to and from the designated site of any wood fragments after the wood is stored, and keep clean and tidy at all times.
- d. Clean-up area where wood is stored.
- e. The Town can revoke the permit at any time should there be a valid reason for doing so in the opinion of the Town.
- f. If the permit to store wood is revoked, the permit holder will have fourteen (14) days to remove the wood and clean-up the area from the date of the letter.
- g. The wood is to be kept in the designated area, and not be scattered around.
- h. The wood is not to be stacked more than four (4) feet in height.
- i. The wood is to be staked on each end (minimum of two (2) stakes per end) to prevent the wood from falling down.
- j. The trail through the property is to be kept free at all times, and wood storage is to be kept a minimum of six (6) feet from each side of the trail.
- k. Clean-up any area where fragments of the wood might blow.
- l. Should council receive any complaints about chain saw noise from nearby residents, this activity will be restricted from 10:00 a.m. to 7:00 p.m. each day.

I have read, understand, and accept the terms and conditions of the wood storage - cutting permit issued by the Town of Grand Bank.

ALL IN FAVOUR

MOTION CARRIED

10. NEW BUSINESS

a. New Covid-19 Funding Stream

Mayor Matthews advised that government recently announced new funding under the Covid-19 stream and feels the Town should re-submit its application for the Nature Trail Upgrades, the same one that was turned down by ACOA, since it is already completed and ready for submission, and meets the criteria of the new funding announcement.

b. Update on Clearwater Operations

Mayor Matthews advised that he received a call from Christine Penney of Clearwater regarding operational adjustments to the Clearwater Plant here in Grand Bank. They are tweaking the harvesting scheduled for 2020 because of market impacts caused by Covid-19. The Company doesn't want a build-up of inventory in the market place and were reducing the scheduled trips of the three vessels by one trip each. The crews would be kept on to do maintenance of vessels, and there would be minimum impact on processing, probably no more than a week shutdown. No layoffs are anticipated either in the harvesting or processing sectors. The Mayor further advised the review of the sale of Clearwater is still on-going however as slowed because of Covid-19.

c. Edwin Street Culvert Replacement

Town Manager Bolt advised that the bottom is gone out of the culverts on Edwin Street and material is falling away from the sides. He advised that the project costs to replace the culverts and street upgrades, is estimated at \$490,000. He stated that about 90m of the pipe is to be replaced. The section that is deteriorated hasn't been replaced for years. Councillor Burfitt questioned if there is any funding to help with this project. Mayor Matthews advised there is funding for this type of project, however it could take some time to get approval.

d. Dumping of Garbage

Mayor Matthews advised that there have been a number of complaints regarding dumping at the old site at Molliers. He advised that a letter was written to the Regional Service Board requesting the dumpsters for the Town. Councillor Grikis advised, he will ask if this is possible. He also advised that bulk collection will take place on June 5th. Deputy Mayor Welsh advised, that there is dumping at L'anse au Paul, as well. Town Manager Bolt was asked to investigate.

e. Flag – Federal Building

Mayor Matthews advised that the Town recently took a lot of flack regarding the condition of the flag in front of the former Federal Building. He suggested the Town should take responsibility of the flag while the Town Office is in the building. It was agreed that the Town would take responsibility of the flag with the full agreement of the owner.

f. Road Upgrading

Mayor Matthews advised that the Town has received notification from MP Churence Rogers and MHA Carol Ann Haley regarding funding approved for the Town to complete road upgrading in the amount of \$750,819.

MOTION 2020-3251: C. WELSH/G. BENNETT

BE IT RESOLVED to accept cost-shared funding as outlined in the Municipal Affairs and Environment project approval letter dated May 26, 2020 to complete Street Upgrades (17-RNC-21-00006) for \$750,819. The Town of Grand Bank agrees to provide \$226,934 in funding for this project and authorizes the Mayor, Town Manager and/or Town Clerk to enter into a funding agreement with the Department of Municipal Affairs and Environment on behalf of Grand Bank, and based on the Public Procurement Policy the Town agrees to appoint Innovative Engineering and Project Management (IEPM) as the prime consultant for the above noted project.

ALL IN FAVOUR

MOTION CARRIED

11. **COUNCILLORS FORUM**

a. **Harris House**

Councillor Bennett advised that Recreation Director Burton and himself attended a webnair with Heritage NL.

b. **Eternity Rock**

Councillor Bennett advised that he was contacted by Ruth Piccolo to paint Eternity Rock. Town Manager Bolt advised that the supplies needed were provided to Ms. Piccolo.

c. **Sidewalk Repairs**

Councillor Grikis questioned when the repairs will be starting to the sidewalks in the Downtown Redevelopment areas. Town Manager Bolt advised that the repairs are to be done by the contractors when they get here in the next couple of weeks.

d. **Sign - Dam**

Councillor Grikis inquired when the “Protected Watershed Area” sign that was posted by the dam would be put back up. Town Manager Bolt advised that putting the sign back up is on the list for the outside staff to do.

e. **ATV**

Councillor Grikis advised that ATVs are using the Nature Trail and he feels signs should go up advising “NO ATVs Allowed”. Mayor Matthews stated that some ATV users are not going to follow the signs. Councillor Burfitt advised that he spoke with the Town Manager Bolt about placing some rocks in the area to prevent the ATV’s from going up there. Mayor Matthews suggested an email go out asking people report to the Town anyone using the trail with an ATV.

f. **Car Wrecks**

Councillor Grikis advised that NewCo Metals are now open and are taking car wrecks.

g. **Funding**

Councillor Burfitt thought that it is a great thing that a Town our size has received so much funding this year.

h. **Rocks**

Councillor Burfitt questioned why the rocks in the brooks are turning white. He wondered if the Town could find out what is causing them to turn white. It was agreed that some pictures would be taken and to have it investigated.

i. **Shout Out**

Councillor Burt wanted to give a big shout out to all residents on following the regulations during this time of worry.

j. **Rock Wall**

Mayor Matthews advised that the work is completed on the wall at Riverside East and a real good job done by the Town employees and the contractor.

k. **Lights Out**

Deputy Mayor Welsh requested that when a resident sees that a street light is out, contact the Town Office.

l. **Gravel**

Deputy Mayor Welsh inquired if people are allowed to take gravel from the beaches. Mayor Matthews advised that they are not unless you have a permit.

m. Theatre

Councillor Burfitt advised that there won't be any performances at the Theatre this season due to the Covid-19 pandemic. It was recommended the Theatre write the Town to request a deferment of their payment for 2020 and ask that it be added to the end of the agreement.

n. Pursuit

Mayor Matthews inquired if there was any word on the removal of the Pursuit. Councillor Burfitt advised that there are things still on-going.

12. COMMUNICATIONS FROM TOWN OFFICIALS

a. Tennis Courts

Recreation Director Burton advised that he has received a number of inquiries of when the Tennis Courts will reopen. It was agreed the Tennis Courts would only open when it is allowed by government.

b. Seasonal Workers

Recreation Director Burton inquired if the same time line, June 1st, is in place for the Seasonal Workers who helps with the mowing. He was advised that yes it is.

c. Asphalt List

Town Manager Bolt advised that he has identified twelve (12) areas for asphalt.

MOTION 2020-3252: J. BURFITT/S. BURT

Motioned that the Town tender for the asphalt work and when the tenders have been received, the Town Manager would complete a CIP application for Gas Tax approval.

ALL IN FAVOUR

MOTION CARRIED

13. ADJOURNMENT

MOTION 2020-3253: G. BENNETT/R. GRIKIS

Motioned that the meeting adjourn at 3:50 p.m.

ALL IN FAVOUR

MOTION CARRIED