

1. **CALL TO ORDER**

Regular meeting #2 for 2020 of the Grand Bank Town Council was held in the Council Chambers at the former Federal Building on Wednesday, February 12, 2020 at 4:00 p.m.

Mayor Rex C. Matthews, Deputy Mayor Clayton Welsh, Councillors George Bennett (via telephone), Roger Brooks, Rick Grikis, and Stan Burt attended along with Town Manager Wayne Bolt, Town Clerk Sheila M. Dolimount, and Recreation Director Tom Burton, also attending a representative from the Southern Gazette, Paul Herridge. Councillor Jack Burfitt is out of town and Administrative Clerk Michelle Patten will join the meeting later.

2. **ADOPTION OF AGENDA**

MOTION 2020-3222: C. WELSH/R. GRIKIS

Motioned that the agenda be adopted with the addition to New Business (c) Policies and to Old Business (d) NL Food Services requirements.

ALL IN FAVOUR MOTION CARRIED

3. **DELEGATION**

4. **ADOPTION OF MINUTES**

MOTION 2020-3223: C. WELSH/G. BENNETT

Motioned that the joint Executive Committee and Human Resources Committee Report of Council approved in a Privileged meeting held on Wednesday, February 12, 2020 and dated February 5, 2020 be approved as presented.

ALL IN FAVOUR MOTION CARRIED

MOTION 2020-3224: C. WELSH/S. BURT

Motioned that the minutes of the Regular Meeting for January 27, 2020 be accepted as presented.

ALL IN FAVOUR MOTION CARRIED

5. **BUSINESS ARISING FROM MINUTES**

a. **Burin Peninsula Joint Council**

Deputy Mayor Welsh inquired if the Town had received any answers back to the questions put forward. Mayor Matthews advised that no response has been received to date.

b. **Stacey Lavhey**

Deputy Mayor Welsh questioned if Recreation Director Burton was able to contact Ms. Lavhey regarding her request. Recreation Director Burton advised that he was unable to reach her through email and contacted Fortune to see if they had any information as she indicated she lived in Fortune.

c. **Shanna Howse**

Deputy Mayor Welsh inquired if any information was forwarded to Ms. Howse regarding her research project on resettlement. Mayor Matthews advised that Administrative Clerk Patten forwarded contact information for both Randell Pope and Allan Stoodley to Ms. Howse.

6. **INCOMING CORRESPONDENCE FOR ACTION**

a. **Burin Peninsula Chamber of Commerce**

Received an email advising they are offering the National Food Safety Certificate Course. This is a one day course at a cost of \$250.00. It was agreed that Recreation Director Burton and Special Events Coordinator attend this one day course.

Councillor Grikis advised that he contacted Service NL to see if he could be grandfather in because he has been certified for at least 30 years, to oversee any food preparation by the Town and Special Events.

b. Municipalities Newfoundland and Labrador (MNL)

Received an email advising the Avalon/Eastern Regional meeting will be held on February 28-29, 2020 at the Capital Hotel in St. John's. Deputy Mayor Welsh advised that he will attend.

c. Heritage NL

Received the following proclamation.

Heritage Day/Week Proclamation 2020

***WHEREAS**, the third Monday in February is recognized nationally as Heritage Day; and*

***WHEREAS**, Heritage Day and Heritage Week are a time to reflect on the achievements of past generations and to accept responsibility for protecting our heritage; and*

***WHEREAS**, our citizens should be encouraged to celebrate Newfoundland and Labrador's uniqueness and to rejoice in our heritage and environment; and*

***WHEREAS**, in 2020 the residents of Newfoundland and Labrador will celebrate our rich and diverse heritage.*

***THEREFORE**, I, _____ on behalf of the Town of Grand Bank, do hereby proclaim Monday, February 17, 2020 as Heritage Day and February 17-23, 2020 as Heritage Week, and call upon all citizens to celebrate the richness of our past and the promise of our future.*

MOTION 2020-3225: C. WELSH/S. BURT

Motioned that the Town of Grand Bank proclaim February 17, 2020 as Heritage Day and February 17 – 23, 2020 as Heritage Week.

ALL IN FAVOUR

MOTION CARRIED

d. Eastern Health

Received an email advising they are offering a community suicide awareness presentation. Dates available are Wednesday, March 25th to Saturday, March 28th and from Monday, April 13th to Saturday, April 18th. The presentations run approximately 1 – 1.5 hours. Deputy Mayor Welsh advised that he is going to try and take in at least one of the meetings. Recreation Director Burton was asked to set up a date, time and place to hold the presentation.

e. Burin Peninsula Chamber of Commerce

Received an invitation to attend a Women's Leadership Event in Marystown on Tuesday, February 18, 2020 from 9:00 a.m. to 2:30 p.m. It was agreed that Town Clerk Dolimount, Administrative Clerk Patten and Labourer Osmond attend this event.

f. St. Lawrence Historical Advisory Committee Inc.

Received an invitation to the 78th Anniversary and Memorial of the USS Truxtun and USS Pollux being held on Tuesday, February 18, 2020 at 4:00 p.m. at the St. Matthew's Anglican Church, St. Lawrence. Mayor Matthews inquired if anyone is available to attend, no one is available. Staff will contact them to advise.

7. INCOMING CORRESPONDENCE FOR INFORMATION

a. Municipalities Newfoundland and Labrador (MNL)

- * Received an email advising the ban on plastic bags come into effect in July 2020.
- * Received an email regarding the Provincial Waste Management Strategy Review Report.

Councillor Grikis presented a chart of the breakdown and costs of waste removal in various areas of the Province. The Burin Peninsula Regional Service Board do not know where the figures came from in the report and is looking for answers. What will it mean to our people if waste goes to Robin Hood Bay, is a big question.

b. Office of the Information and Privacy Commissioner

Received a newsletter for January 2020.

c. Thank you

Received a thank you card from Justin Bolt and family.

Administrative Clerk Patten entered the meeting at this time.

8. COMMITTEE REPORTS

a. Finance Committee

Councillor Burt, Committee Chairperson, presented a written report of a meeting the Committee held on February 5, 2020.

MOTION 2020-3226: S. BURT/R. BROOKS

Motioned that the Finance Committee report of February 5, 2020 be accepted as presented.

ALL IN FAVOUR MOTION CARRIED

MOTION 2020-3227: S. BURT/R. GRIKIS

Motioned that the Town of Grand Bank appoint Meridian Engineering Inc as the Town’s consulting engineers for the Investing in Canada Program, Project No. 17-GI-20-00081, Municipal Dam Analysis and Upgrading. The total service fee including HST is \$68,791.39.

ALL IN FAVOUR MOTION CARRIED

b. Development Committee

Deputy Mayor Clayton Welsh, Committee Chairperson, presented a written report of a meeting the Committee held on February 5, 2020.

MOTION 2020-3228: C. WELSH/R. BROOKS

Motioned that the Development Committee report of February 5, 2020 be accepted as presented.

ALL IN FAVOUR MOTION CARRIED

MOTION 2020-3229: C. WELSH/S. BURT

Motioned that the Town approve an application from RJG Construction to construct a new section of wharf on the Grand Bank Seafood’s side, in the amount of \$1.7 million.

ALL IN FAVOUR MOTION CARRIED

9. OLD BUSINESS

a. Emergency Plan Update

Mayor Matthews advised that he met with Mr. Patrick Edwards, Manager of Infrastructure Support of Eastern Health, to see if the town could access a room at both the Dr. S. Beckley Health Centre and Blue Crest Nursing Home for a warming

centre. Mr. Edwards has responded that a room would be made available should it be needed in an emergency.

b. Public Consultation Update

Mayor Matthews advised that the public consultation is one part of the process with regards to looking at a new Town Hall. The consultation held on Monday night was well attended. A report should be expected by March. Recreation Director Burton advised that Mr. Rob Menchiton would like to meet with Council. It was agreed a meeting would be arranged. In the Fall another meeting may take place with the public. No decision has been made whatsoever regarding a town hall. There was some discussion on a plebiscite taking place so that everyone in the community can have a say in the new Town Hall.

c. Winter Carnival Update

Recreation Director Burton advised that the schedules are being finalized and should be going into the mail before the end of the week and it will be emailed to the councilors.

10. NEW BUSINESS

a. Newfoundland Power Outages

Deputy Mayor Welsh expressed concerns over the number of outages in this area so far this winter. He stated he had a number of questions; (1) Is NL Power doing the maintenance to its equipment that they should be doing?, (2) Regarding the recent storm when the power was out for 21 hours, was there a truck parked here in Grand Bank like they had stated they would do?, (3) Do they have a system to know what grid is out?, and (4) Would NL Power react faster if an employee from the Town made a call versus a citizen? It was agreed the Town write NL Power to express its concerns over the outages.

b. Solid Waste Management Report

Previously discussed.

c. Annual Leave Policy for Outside Employees – Policy #79

Due to the short construction season to complete municipal and capital works, Annual Leave for those employees in the bargaining unit of NAPE will be capped at a maximum of two (2) weeks for the period of May 15th to September 15th each year. Those employees who are permanently employed with the Town would be eligible for two (2) weeks annual vacation during this period, and seasonal employees would be eligible for one (1) week of vacation during this period. Further, only one (1) employee may be eligible for leave at any given time, in other words, no overlap of employees off at the same time, and leave would be approved by the Town Manager. Leave approval would commence on a seniority basis in 2020 and followed by a rotation basis thereafter. All leave requests must be submitted to the Town Manager by May 10th so leave requests can be processed in a professional manner. In extenuating circumstances, the Town Manager would have flexibility to make minor adjustments to this policy providing it doesn't negatively impact on the completion of the planned outside works program.

MOTION 2020-3230: S. BURT/C. WELSH

Motioned that the Town of Grand Bank approve Policy #79 – Annual Leave Policy for Outside Employees, as presented.

ALL IN FAVOUR

MOTION CARRIED

d. Certificate of Service Award – Policy #7

Certificate of Service Awards will be presented to Employees of the Town of Grand Bank when they reach 20, 25, and 30 years of service, and upon Retirement. Years of Service will be based on the following:

- Management Employees - A year is twelve (12) months - this may be pro-rated if started as a temporary employee
 - Unionized Employees - A year is 2080 hours as per the collective agreement
- Service time will be calculated from the date of hire and verified by the seniority list, pensionable time and/or payroll.
- Employees who are on leave, other than sick leave, family leave, maternity leave or parental leave, will be deducted this leave time, from their total years of service.
- Best efforts will be made to present the Certificate of Service Awards to the employees during an appropriate time of the year when the service is achieved.
- a. At 20 Years - Certificate of Service - \$100 cash
 - b. At 25 Years - Certificate of Service - \$200 Cash
 - c. At 30 Years - Certificate of Service - Picture & \$200 cash
 - d. Retirement with less than 20 years of service but with greater than 10 years of service - Social and appropriate photo & \$100 cash
 - e. Retirement with 20 to 29 years of service - Dinner with Council, appropriate photo & \$200 cash
 - f. Retirement with more than 30 years of service - Dinner with Council, appropriate photo & \$300 cash

MOTION 2020-3231: R. GRIKIS/R. BROOKS

Motioned that the Town of Grand Bank approve the changes to Policy #7 – Certificate of Service Award, as presented.

ALL IN FAVOUR

MOTION CARRIED

11. COUNCILLORS FORUM

- a. Winter Carnival
Councillor Grikis stated what a good job is being done by the Recreation Commission and Recreation Director Burton to get the Winter Carnival up and running.
- b. Health Services
Councillor Grikis advised he spoke Amanda Dinn of Health Services, who is in the position temporarily and that he as her contact information, which he forwarded on to the Recreation Director.
- c. Advisory Committee Meeting
Councillor Burt advised that he attended a recent Advisory Committee meeting in Burin, there are still some overlapping issues with other committees.
- d. Public Consultation
Councillor Burt advised he was pleased with the turnout of the Public Consultation on Monday night.
- e. Happy Birthday
Everyone wished Deputy Mayor Welsh a happy 70th birthday.

12. COMMUNICATIONS FROM TOWN OFFICIALS

13. ADJOURNMENT

MOTION 2020-3232: R. BROOKS/R. GRIKIS

Motioned that the meeting adjourn at 5:05 p.m.

ALL IN FAVOUR

MOTION CARRIED